

TRAINING PROGRAMME FOR MEMBERS OF THE SOUTHEND-ON-SEA COUNCIL 2006 – 07

<u>DATE</u>	<u>MEMBER GROUP</u>	<u>TITLE</u>	<u>PROVIDED BY</u>	<u>ATTENDANCE</u>
5, 8, 10 May 2006	New Members	Individual induction sessions for all 8 new members. Matters covered – the work of the Council, decision making, propriety issues	Town Clerk and Deputy Town Clerk	Cllrs Mrs Borton, Cox, Godwin, Grimwade, Hadley, Holdcroft, Lewin, Ms Painton
25 May 2006	All Members	Supplementary Planning Document – design & Townscape	Mike Pregnall	Cllrs Brown, Cole, Crystall, Davy, Day, Garne, J Garston, Godwin, Horrigan, Jarvis, Ms Painton, Mrs Roast, Mrs Robertson, Velmurugan, Wexham, Mrs White
20 June 2006	All Members	Planning – Material Considerations	Joe Weston, Oxford Brookes	Cllrs Brown, Cole, Crystall, Davy, Day, Garne, Godwin, Grimwade, Hadley, Holdcroft, Mrs Horrigan, Lewin, Mrs Rayner, Mrs Roast, Mrs Robertson, Royston, Velmurugan
6 July 2006	EERA	Workshop on panel report on the East of England Plan	Mike Burchell (consultant to EERA) and Adrian Cannard (Acting Head of Planning)	Cllr Crystall
11 July 2006	Licensing Committee	Gambling Act 2005, Licensing Act 2003	Roger Butterfield	Cllrs Brown, Cole, Crystall, Davy, Delaney, Mrs Evans, Godwin, Hadley, Lamb, Lewin, Norman, Ms Painton, Mrs Rayner, Terry, Wexham

12 July 2006	EERA	Safer by Design	Essex Police	Cllr Crystall
13 July 2006	Standards Committee	Mock Standards Committee hearing	Castle Point Borough Council	Cllrs Cole, Ms Cushion, and Mrs Tetley, Mrs Farrell, Mrs Rowswell
19 July 2006	All Members	Planning – Delegation arrangements	Mike Pregnall	Cllrs Ms Borton, Brown, Clinkscales, Cole, Crystall, Davy, Day, Mrs Evans, J Garston, Garne, Godwin, Grimwade, Hadley, Mrs Horrigan, Kelly, Lewin, Longley, Mrs Rayner, Mrs Roast, Robertson, Mrs Robertson, Royston, Velmurugan, Wexham
25 July 2006	Audit Committee Members	Audit Training	Linda Everard / John Fleetwood	Cllrs, Davy, Day, Mrs Evans, Holdcroft, Jarvis, Longley, Norman, Robertson, Smith
6 Sept 2006	Scrutiny Committee Members & co-opts but open to any Member if wish	Overview & Scrutiny	Mike Mosley, EERA and Fiona Abbott	Cllrs Mrs Borton, Crystall, Miss Cushion, Davy, Day, Flewitt, Garne, J Garston, Godwin, Grimwade, Hadley, Mrs Horrigan, Moring, Ms Painton, Mrs Robertson, Terry, Dr Velmurugan, Walker, Wexham. And P Stroudley, E Camp, R Alexander – co-opted members
11 Sept 2006	Community Services Scrutiny	Meeting with South Essex NHS Trust	Dr Patrick Geoghegan	Cllrs Clinkscales, Crystall, Miss Cushion, Davy, Lewin, Robertson, Mrs Robertson, R Alexander – co-opted member

13 Sept 2006	All Members of the Council	Meeting with Southend Hospital Trust	John Bruce, Jan China and Dave Walsh	Cllrs Miss Cushion, Davy, Godwin, Lewin, Mrs. Robertson, Dr Velmurugan, Walker, Wexham
18 Sept 2006	All Members of the Council	South Essex Homes/Housing	Phil Stepney, Mike Gatrell, Mark Dibblin	Cllrs Clinkscales, Miss Cushion, Davy, Day, Flewitt, Foster, Godwin, Mrs Horrigan, Lewin, Norman, Mrs Roast, Robertson, Mrs Robertson, Royston, Walker, Wexham
27 Sept 2006	All Members	Planning – Appeals procedures	Joe Weston MRTPI, Oxford Brookes	Cllrs Mrs Borton, Brown, Clinkscales, Cole, Davy, Day, Garne, J Garston, Godwin, Grimwade, Hadley, Mrs Horrigan, Jarvis, Kelly, Lewin, Ms Painton, Mrs Roast, Mrs Robertson, Walker
25 Oct 2006	All Members	Planning – Permitted Development	Zac Ellwood and Joanne Kastel	Cllrs Mrs Borton, Brown, Clinkscales, Cole, Crystall, Davy, Day, Garne, D Garston, J Garston, Godwin, Grimwade, Hadley, Mrs Horrigan, Lewin, Mrs Roast, Robertson, Mrs Robertson, Terry, Wexham
26 Oct 2006	EERA members	Gypsy & Traveller seminar	Chief Officer, Adrian Cannard	Cllr Crystall
3 Nov 2006	Council representatives with EERA	Regional Induction event	EERA (Brian Stewart, Mike Mosely, Nick Burfield, Adrian Cannard, Colin Robertshaw)	Cllrs Crystall, Foster

10 Nov 2006	Community Services Scrutiny Committee	Southend University Hospital – Acute Services Redevelopment Project	Southend University Hospital NHS Foundation Trust (Anne James, Jan China)	Cllrs Borton, Brown, Clinkscales, Cushion, Davy, Flewitt, Grimwade, Hadley, Mrs Horrigan, Lewin, Velmurugan
15 Nov 2006	All Members	Southend Together – A Shared Vision for the Future of Southend	Katherine Kirk, Lee Harris, Kevin Lloyd, Suzanne Wright, Tim MacGregor	Cllrs Miss Cushion, Davy, Flewitt, Foster, Garne, J Garston, Godwin, Grimwade, Hadley, Mrs Horrigan, Lamb, Lewin, Ms Painton, Walker
17 Nov 2006	New Members	Induction for New Members	Margaret Mitchell	Cllrs Mrs Borton, Cox, Godwin, Grimwade, Hadley, Holdcroft, Lewin, Ms Painton
21 Nov 2006	All Members	Equality & Diversity Workshop	Rajwant Bains, Fiona Abbott, Bev Nash	Cllrs Mrs Borton, Brown, Crystall, Miss Cushion, Davy, Flewitt, J Garston, Godwin, Mrs Horrigan, Ms McMahon, Moring, Mrs Robertson, Royston, Wexham
22 Nov 2006	All Members	Planning – Members’ Code of Conduct	Zac Ellwood, Bob McGeady	Cllrs Mrs Borton, Brown, Clinkscales, Cole, Crystall, Day, Mrs Evans, Garne, J Garston, Godwin, Grimwade, Jarvis, Lewin, Moring, Norman, Ms Painton, Robertson, Mrs Robertson, Royston, Velmurugan, Walker, Wexham (Cllr Terry arrived after session ended)
23 Nov 2006	Southend Hospital Foundation Trust Governors	Governance Seminar	Southend Hospital Foundation Trust members	Cllr Crystall

27 Nov 2006	All Members	Thames Gateway	Thames Gateway South Essex Strategic Flood Risk Assessment	Cllrs Clinkscales, Cox, Crystall, Foster (part), Garne, D Garston, J Garston, Grimwade, Mrs Horrigan, Jarvis, Kelly, Lewin, Longley, Ms McMahon, Ms Painton, Robertson, Walker, Wexham, Mrs White
7 Dec 2006	Council reps on EERA	Gipsy and Traveller sites	EERA	Cllrs Crystall, D Garston, Mrs Horrigan, Lamb
8 Dec 2006	New Member	Induction for New Member	CETC and DTC	Cllr Mrs Day
31 Jan 2007	All Members	Planning – telecommunications		
28 Feb 2007	All Members	Planning – obligations		
24 May 2007	All Members	Planning – affordable housing		
tba		Special needs issues in educational appeals		
t.b.a.	Cabinet	Media Training	CE & TC	
t.b.a.	All Members – but particularly Development Control Committee Members	Affordable Housing	Consultant	
t.b.a.	Licensing Committee	Alcohol Licensing	CE & TC	
t.b.a.	All	Equalities & Diversity	CE & TC or Consultant	

t.b.a.	All	Equalities	CE & TC/BT Robert Harris, Sara Higginson	
t.b.a.	Appeals Committee A/B	School Transport Appeals and Disciplinary//Dismissal Appeals Procedures	Alastair Robertson and Trudy Stevens/Robert Harris	
t.b.a.	Appeals Committee A/B	Education Act Appeals Training		
t.b.a.	All	New Members' Code of Conduct (publication imminent)		
Ongoing	Members appointed to Adoption and Secure Placement Reviews	Duties of the Review Panels	DSC	
Ongoing	All	Minute System & ICT	CE & TC/ICT/Dem Services	

NOTE In addition to the above Programme:

- a) Human Resources provide training courses for Members throughout the year to enhance skill levels in areas such as recruitment, appeals, appraisal training etc. (see P.31 of Corporate Training Programme 2003)
- b) Executive Councillors attend various conferences, events and site visits relating to their portfolios eg. LGA, Social Services, Education and Housing Conferences.
- c) Members of Committees, Working Panels, Panels etc. may attend other events/visits/courses related to their work.

NOTE It is essential records are kept of Licensing Training and planning training (given Council decision that all Members of Development Control Committee must attend 2 training sessions a year (24 Feb 2005 Minute 664/769)

J.K. Williams: 12/12/2006